

## Leadership...Service...Accountability

## State Charter School Board Planning Year Training "Your Building"

Friday, September 17, 2010, 12:30 – 6:00 Utah State Office of Education, 250 E 500 S, Salt Lake City, Board Rooms

12:30	Registration
1:00	Introductions/Needs Appraisal –This time is to discuss your needs regarding knowledge of your building. Jeannie will lead a discussion to gather requests to help shape the afternoon's discussions. Facilitator: Jeannie Rowland, USOE, <a href="mailto:jeannie.rowland@schools.utah.gov">jeannie.rowland@schools.utah.gov</a>
1:15	School Construction and Facility Safety – This presentation will provide an overview of school construction basics for charter schools, locations users can find information, and work to dispel misunderstandings out there to help improve charter school facilities and compliance. Jenefer will share information about school facility safety guidance related to such areas as compliance with the Health Department. Administrative Rules will also be discussed. Presenter: Jenefer Youngfield, USOE, jenefer.youngfield@schools.utah.gov.
1:45	Charter School Board Building Official (CSBBO) – Erin will share lessons learned from a Charter Founder/Board Member and experienced Building Officer on what to do and mistakes to avoid to ensure you end up with the building your school needs. You will hear insights into the design, building, and finance process for new schools important for a school's CSBBO. Presenter: Erin Preston, Providence Hall, <a href="mailto:erin@providencehall.com">erin@providencehall.com</a> .
2:45	BREAK
3:00	<b>Lease? Buy? You Decide!</b> – The cost and location of a charter school's facility may be the single most important decision a charter school will make and will have a profound effect on the success of the school. Joel will give perspective on the key variables you should consider before committing your school to a lease or purchase agreement (or both!) for your facility. Presenter: Joel Wright, Kirton & McConkie, jwright@kmclaw.com.
4:00	Facilities Costs and Your "Occupancy" Budget – What are the major considerations in determining an acceptable level of facilities costs, and what should you expect contractually in terms of the costs you can expect to bear? Ownership, leasing contracts, the charter school "checklist" and a leasing rubric will be covered, offering insights into what you need to know prior to negotiating a final contract. Cory will assist you in understanding how to remain compliant to Utah Code, Administrative Rule, and the State Charter School Board, based on her experiences with Utah's public charter schools. Presenter: Cory Kanth, USOE, <a href="mailto:cory.kanth@schools.utah.gov">cory.kanth@schools.utah.gov</a> .
5:00	A&O
6:00	Adjourn